**School’s Information request for Artist-led Session**

**Once complete please email to: Schools@balticmill.com**

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| **School** |  |
| **Key Contact** | Name:E-mail:Tel: School Address: ☐ Please check this box if you are **willing** to be added to our mailing list once this project is complete. |
| **Are you an Artsmark School or in the process of becoming an Artsmark school?** |  |
| **Contact details for payment** | Name: Email:  |
| **Dates and Times** | Proposed dates and times:  |
| **Participant information** | Year group: Number of participants:Are there specific needs within the group that we should be aware of? |
| **Workshop details** | Our Freelance Artists have the capacity to work with up to 30 pupils maximum per half day workshop or over the duration of a full day workshop. This number may reduce, depending upon the visiting artist’s individual requirements. [**Please select an artist you would like to work with from our Freelance Artist Booklet.**](https://baltic.art/download/file/UGJLZjJYcm1mNDg9/) |
| **Will the workshop take place in Baltic or at your setting?**  |  |
| **Project title or theme** |  |
| **Skills to cover** |  |
| **Risk assessment info** | Our general risk assessment can be found [here](https://baltic.art/uploads/Hazard_Identificationvs2.pdf)**Are there any requirements that you wish to share in line with your school’s current risk assessment? Please attach link or file** |
|  **Fees- please highlight** | Half day (up to 2.5hrs) = £145 + VATFull day (up to 5hrs) = £265 + VAT  |
| **Total cost of session** |  |